Job Responsibilities:

a) Primary -

Sl.No.	Job Responsibilities
1	Routine Production activities of the department like manpower allotment, day to day activities planning, monitoring and implementation.
2	Manufacturing of sterile drug products as per the approved master formula records.
3	Monitoring of of manufacturing processes and critical process parameters of the sterile products.
4	Monitoring of operations, activies and environmental conditions of the sterile area to produce sterile products.
5	Analysis and resolution of problems or handling difficulties during sterile drug manufacturing process.
6	Maintenace and planning of preventive maintenance of various machines and equipment of the department in coordination with the maintenance department to minimise the machine breakdowns during production activities.
7	Identification and implementation of cost reduction manufacturing procedures
8	Technical upgradation, Implementation and installation of updated technologies and machineries to enhance the installed capacity utilization
9	Updation and implementation of Current Good Manufacturing Practices in the department.
10	Carryout the validation of the various manufacturing processes and equipements in the department in coordination with validation team.
11	Focus on the maximum utilization of installed facility capacity
12	Preparation of monthly and annual reports

b) Additional (If Any) –

Sl.No.	Job Responsibilities
1	Coordinating with all departments in order to achieve the production targets.
2	Effective training and devlopement of working staff at periodic intervels
3	Coordination and support with QA and all other departments in audits.